



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY
HISTORICAL LANDMARKS AND RECORDS
COMMISSION**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012**

Friday, July 15, 2011

9:30 AM

ROLL CALL

Present: Chair Skelton, Commissioner Sass and Commissioner Sun

Excused: Vice Chair Duarte-White and Commissioner Monteilh

I. ADMINISTRATIVE MATTERS

1. Meeting to be called to order by Chairman Skelton. (11-3232)

The meeting was called to order by Chairman Skelton at 9:35 a.m. Chairman Skelton introduced Portia Sanders, Registrar-Recorder/County Clerk, and Susan Broman, Public Library.

2. Approval of February 18, 2011 Minutes. (11-3100)

On motion of Chairman Skelton, seconded by Commissioner Sass (Commissioners Duarte-White and Monteilh being absent), this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Election of 2012 Officers. (11-0803)

On motion of Chairman Skelton, nominations for Chair were opened. Commissioner Sun nominated Chairman Skelton; Chairman Skelton nominated Commissioner Sass; and Commissioner Sass nominated Commissioner Sun. Chairman Skelton accepted Commissioner Sun's nomination. Nominations for Vice Chair were unanimously carried and agendaized for the Commissions' next regular meeting.

After Discussion, on motion of Commissioner Sun and by common consent, and there being no objection (Commissioners Duarte-White and Monteilh being absent), Chairman Skelton was reelected to serve as Chairman for another term.

4. Recommendation: Receive and file correspondence from the Office of Historic Preservation (OHP) regarding: a) hearings by the State Historical Resources Commission on nominations of the following properties to the National Register of Historic Places (National Register)/California Register of Historic Resources(California Register); and b) listings of properties to the National Register/California Register by the OHP:

Nominations to the National Register/California Register:

- Zane Grey Pueblo (11/24/10)
- Self Help Graphics/CYO/Brooklyn Savings Banks (3/15/11)
- Winans House (3/15/11)
- Bristol-Cypress Historic District (3/16/11)
- New Fair Oaks Historic District (3/16/11)
- Freeman/Allen House (3/18/11)
- Late 19th and Early 20th Century Architecture in Pasadena (3/18/11)
- Raymond-Summit Historic District (3/18/11)
- Denham House (3/21/11)
- George Post House (3/21/11)
- Hartwell House (3/21/11)
- Hillmont (3/21/11)
- House at 1360 Lida Street (3/21/11)
- Ida Benjamin/Jarvis House (3/21/11)
- James F. Cosby House (3/21/11)
- J.H. Hood (3/21/11)
- Lacy Homes (3/21/11)
- Olan G. and Aida T. Hafley House (4/5/11)

Listings to the National Register/California Register:

- The Bricker Building (2/4/11)
- Arroyo Seco Parkway (2/14/11) (11-1922)

Rhonda Rangel, Staff, Commission Services, reported that these reports are available on line, and that a hard copy is available for viewing at the meeting.

After discussion, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - ZANE GREY PUEBLO](#)
[SUPPORTING DOCUMENT-SELF HELP](#)
[SUPPORTING DOCUMENT WINANS HOUSE](#)
[SUPPORTING DOCUMENT - BRISTOL-CYPRESS HISTORIC](#)
[SUPPORTING DOCUMENT-NEW FAIR OAKS HISTORIC DISTRICT](#)
[SUPPORTING DOCUMENT - FREEMAN ALLEN HOUSE](#)
[SUPPORTING DOCUMENT-LATE 19TH AND EARLY 20TH CENTURY](#)
[SUPPORTING DOCUMENT-RAYMOND-SUMMIT HISTORIC](#)
[SUPPORTING DOCUMENT - DENHAM HOUSE](#)
[SUPPORTING DOCUMENT - GEORGE POST HOUSE](#)
[SUPPORTING DOCUMENT - HARTWELL HOUSE](#)
[SUPPORTING DOCUMENT-HILLMONT](#)
[SUPPORTING DOCUMENT-HOUSE AT 1360 LIDA STREET](#)
[SUPPORTING DOCUMENT-IDA BENJAMIN JARVIS HOUSE](#)
[SUPPORTING DOCUMENT-JAMES F. COSBY HOUSE](#)
[SUPPORTING DOCUMENT-J.H. HOOD](#)
[SUPPORTING DOCUMENT-LACY HOMES](#)
[SUPPORTING DOCUMENT-OLAN G AND AIDA T HAFLEY HOUSE-](#)
[SUPPORTING DOCUMENT-THE BRICKER BUILDING](#)
[SUPPORTING DOCUMENT - ARROYO SECO PARKWAY](#)

II. REPORTS

5. Chairman Skelton's Report for the meeting of July 15, 2011. (11-3306)

Chairman Skelton reported the following:

The Commission's future regular meeting schedule; the Commission unanimously agreed to meet on the following dates: October 14, 2011, January 20, 2012, and April 20, 2012.

The Piper Center is commendable for its impressive quantity of stored records, the expeditious service provided to the public, and the significance of their vitality to various cities and LA County;

The 1915 Craftsman House nomination did not have general support;

The 1953 Church of Religious Science building, located on Sunset Blvd., in Los Angeles; this location has been renovated as a hooka bar, and is also available for rental for religious events of all denomination;

The Commission should explore the possibilities of a Citizen's Task Force to assist the Commission with future projects; and

He contacted the Second District Office regarding Commissioner Monteilh; he will update the Commission for discussion at a future meeting.

6. Staff Report for the meeting of July 15, 2011. (11-3307)

Rhonda Rangel, Staff, Commission Services, reported on the Equity Policy; all Commissioners present understood, acknowledged and signed the required form. In response to Chairman Skelton, Ms. Rangel explained that DHR typically sends emails to notify of any expiration of required and/or mandated training; she will notify the Commission of what classes are either on line and/or have classroom training.

7. Historic Preservation Ordinance Committee.

Commissioner Duarte-White (11-0806)

Commissioner Duarte-White was not present for the meeting. This item was tabled to the next Commission meeting.

III. MISCELLANEOUS

Matters Not Posted

8. Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-3310)

Chairman Skelton stated that the Ex-Officio Reports should be a regular agenda item. The Commission unanimously agreed to agendize this item for discussion at future meetings following the Chair's Report.

Public Comment

No other members of the public addressed the Commission.

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3312)

Portia Sanders, Registrar-Recorder/County Clerk (RR/CC) reported that the Department is in the process of converting microfilm from 1990-1977 to digital image in order to adhere to AB1168 - the redaction of social security numbers from documents that are sold to the public. The RR/CC had an issue with the vendor contracted to convert the microfilm and the Department is exploring the feasibility of bringing the conversion in-house which would allow the RR/CC to put all vital records on-line. Currently, only birth records from 1964 to present are available for same day service and older records require a document search.

Susan Broman, Public Library, reported that despite budget cuts the Public Library has not experienced any personnel cuts and/or layoffs.

Adjournment

10. Adjournment of the meeting of July 15, 2011. (11-3313)

The meeting of July 15, 2011 adjourned at 10:21 a.m.